

# Agenda

## SCHOOLS FORUM

**Date:** Tuesday 15 January 2019

**Time:** 14:00

**Venue:** Stafford Room, Green Park, Aston Clinton

*Reminder - If you are unable to attend a meeting, please send a substitute from the sector you represent.*

<b>Agenda Item</b>	<b>Time</b>	<b>Page No</b>
<b>1 APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP</b>	<b>14:00</b>	
<b>2 DECLARATIONS OF INTEREST</b> To disclose any Personal or Disclosable Pecuniary Interests		
<b>3 MINUTES OF THE MEETING HELD ON 12 DECEMBER</b>		<b>5 - 22</b>
<b>4 SCHOOLS BUDGET PROPOSALS 2019-20</b> For decision.	<b>14:10</b>	<b>23 - 44</b>
<b>5 EARLY YEARS FUNDING FORMULA 2019-2020</b> For decision.	<b>14:30</b>	<b>45 - 48</b>
<b>6 SCHOOLS FORUM FORWARD PLAN FOR 2019/20</b> For decision.	<b>14:50</b>	<b>49 - 52</b>
<b>7 CONTINGENCY PANEL - REVISION OF TERMS OF REFERENCE</b> For decision.	<b>15:10</b>	<b>53 - 60</b>
<b>8 EXCLUSION OF PRESS AND PUBLIC</b> <b>RESOLVED:</b> the forum <b>AGREED</b> unanimously that the press and public be excluded for the following item which is exempt by virtue of Paragraph 4 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to any consultations or negotiations, or		

contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.

- |           |   |                |
|-----------|---|----------------|
| <b>9</b>  | <b>CONFIDENTIAL MINUTES OF THE MEETING HELD 11 DECEMBER</b>                               | <b>61 - 62</b> |
| <b>10</b> | <b>DATE OF NEXT AND FUTURE MEETINGS</b><br>25 March 2019, 1.30pm. Knight Hall, Green Park | <b>15:30</b>   |

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If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

*For further information please contact: Anne-Marie Kenward on 01296 382290, email: [akenward@buckscc.gov.uk](mailto:akenward@buckscc.gov.uk)*

## **MEMBERSHIP:**

### **Headteachers**

**Julia Antrobus, Newtown School**  
**Paula Coppins, Manor Farm Community Infant School**  
**Jo Diver, Turnfurlong School**  
**Janice Freeman, King's Wood School & Nursery**  
**Andy Gillespie, Burnham Grammar School**  
**David Hood, Cressex Community School**  
**Owen Lloyd, Iver Heath Junior School**  
**Kevin Patrick, Chiltern Hills Academy**  
**Alan Rosen, Aylesbury High School**  
**Debra Rutley, Wycombe Grange PRU**  
**Sue Skinner, Growing Together Federation (Bowerdean & Henry Allen Nursery Schools)**  
**Steven Sneesby, Kite Ridge School**  
**Eileen Stewart, Stoke Mandeville Combined School**  
**Kathryn Tamlyn, Cheddington Combined School**  
**Aaron Wanford, Green Ridge Academy**  
**Jill Watson, Burnham Liaison Group**

### **Governors**

**John Bajina, Parent Governor, Secondary Sector**  
**Simon Kearey, Great Kingshill Church of England School**  
**Katy Simmons, Cressex Community School**

### **Representatives**

**Sarah Fahey, Brindley House School**  
**Claudia Glasgow, NASUWT**  
**Sarah Stephens, National Education Union**  
**Wendy Terry, Manor Farm Pre-School**

### **Observer**



# Minutes

## SCHOOLS FORUM

**MINUTES OF THE MEETING OF THE SCHOOLS FORUM HELD ON TUESDAY 11 DECEMBER 2018 IN KNIGHT HALL, GREEN PARK, COMMENCING AT 1.30PM AND CONCLUDING AT 3.40PM**

### PRESENT

#### Headteachers

Ms S Skinner	Growing Together Federation (Bowerdean & Henry Allen Nursery Schools)
Mr O Lloyd	Iver Heath Junior School
Ms J Diver	Turnfurlong School
Ms E Stewart	Stoke Mandeville Combined School
Ms P Coppins	Manor Farm Community Infant School
Ms J Watson	Burnham Liaison Group
Mr S Sneesby	Kite Ridge School
Mr D Hood	Cressex Community School
Mr A Rosen	Aylesbury High School
Mr K Patrick	Chiltern Hills Academy
Ms J Freeman	King's Wood School & Nursery
Ms K Tamlyn	Cheddington Combined School
Mr A Gillespie	Burnham Grammar School
Mr S Kearey	Great Kingshill Church of England School
Dr K Simmons	Cressex Community School
Ms C Glasgow	NASUWT
Ms W Terry	Manor Farm Pre-School
Ms S Stephens	National Education Union

#### Governors

#### Representative

#### In Attendance

Mr M Appleyard, Cabinet Member for Education & Skills

#### Officers

Mr J Carter, Mr Drawmer, Ms J Try, Miss S Callaghan, Ms A Kenward and Ms E Williams

### 1 APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP

Apologies were received from Ms D Rutley, Ms S Fahey and Ms J Antrobus.

Ms S Stephens and Mr O Lloyd stated they would need to leave the meeting early.



Ms S Callaghan, Service Director for Education, would be delayed due to another commitment.

Ms Kenward, Forum Clerk, gave an overview of the recent election process:

- The following people had been appointed to the forum; Mr S Sneesby, Mr O Lloyd, Ms P Coppins, Ms J Diver and Ms S Skinner.
- The election process was open for maintained combined school head teachers to vote for their open representative spot. The process would be open from 7 December to 14 December 2018.
- There were still seven open places on the forum and Ms Kenward would continue to seek nominations.
- There would need to be another election in May 2019.
- Ms Kenward welcomed suggestions for how to reach out to head teachers and governors to encourage forum participation.

It was noted that several members of the forum had not received the automated email confirming the agenda had been published. Ms Kenward would investigate.

**ACTION: Ms Kenward**

## **2 MINUTES OF THE MEETING HELD ON 25 SEPTEMBER 2018**

The following updates were received regarding outstanding actions:

- At the June 2018 meeting the forum had requested an update on the audit report to be brought back to this meeting. Ms M Stanford, Senior Auditor, explained that since June:
  - The finished audit document had featured in the Schools Bulletin newsletter
  - The team had given presentations at relevant forums including PEB.
  - The audit intranet page had been updated and redesigned.
  - There had been two visits to schools previously rated inadequate, they had made significant improvements and the full reports were due before Christmas 2018.
  - There was one further school visit due to take place in January 2019. Once complete the team would arrange visits for the rest of 2019.
- The high needs block consultation had been promoted.
- Regarding funding for excluded pupils Ms J Try, Senior Accountant, confirmed the reintegration grant would rise to £3,000 (from £1,500) payable once the placement was deemed successfully. Full details would be published in the Schools Bulletin and on Schools Web

**ACTION: Ms Try**

- Ms Kenward had amended the constitution to reflect the changes to membership agreed at the June meeting.
- With reference to further defining the required membership within the constitution e.g. grammar schools, rural schools and smaller schools; Advice was that it could

be recommended but not required in line with national guidance. A member of the forum highlighted the importance of representation that reflected the diversity of Buckinghamshire. Ms Kenward noted that given the low number of responses during the recent election further narrowing criteria could be problematic. This would be discussed further outside of the meeting and ahead of the May 2019 elections.

**ACTION: Mr Rosen**

- A statement had been published online regarding the wording used in the high needs block report.
- With regards to accuracy Ms S Stephens and Mr G Drawmer would be marked as having attended the meeting held on 25 September 2018.

**ACTION: Ms Kenward**

**RESOLVED: With the above amendments the minutes of the meeting held on 25 September 2018 were AGREED as a accurate record and signed by the Chairman.**

### **3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4 HIGH NEEDS BLOCK CONSULTATION FEEDBACK**

Ms J Try, Senior Accountant, gave an overview of the report circulated with the agenda.

Ms Try confirmed the consultation had used the same parameters as 2018-19 and any transfer agreed would apply to 2019-2020 budgets only. Ms Try also confirmed that the 34 responses were received.

The report set out the following recommendation:

- That Schools Forum notes the results of the consultation and agrees the transfer of £0.5m from Schools Block to the High Needs Block in 2019-20.

**RESOLVED: The forum AGREED the recommendations It was acknowledged the decision was based on indicative DSG allocations that may change for October 2018 census data.**

### **5 DE-DELEGATION AND CONTINGENCY GROUP UPDATES**

#### **De-delegation Group**

Mr D Hood gave an overview of the report circulated with the agenda.

Mr Hood explained that the role of the de-delegation group was to make recommendations on transferring a proportion of Schools Block funding back to the County Council for the provision of services outlined in the report.

The de-delegation sub group where recommending keeping services and payments the same as 2018-19. However regarding financial support, it had been agreed between the group and Ms Williams, Head of Finance for Children's Services, that there would be further work to define service level agreements and expectations of the service.

**ACTION: Ms Williams**

The report set out the following recommendations:

- That maintained primary and secondary representatives of Schools Forum agree to a total de-delegation charge for Existing delegation of £15 per pupil in Primary and £17.50 per pupil in Secondary.
- That maintained primary and secondary representatives of Schools Forum agree to a total de-delegation charge for former ESG services of £3.50 per pupil.
- That special school and PRU representatives on Forum agree to a total de-delegation charge for former ESG services of £14 per place.

**RESOLVED: The forum AGREED unanimously to accept the report recommendations.**

### **Contingency Group**

Mr Hood confirmed that the group intended to produce guidance on submitting applications to the schools contingency fund to improve the quality of submissions.

**ACTION: Ms Try**

The report set out the following recommendations:

- That maintained primary and secondary representatives of Schools Forum agree to a total de-delegation charge for Existing delegation of £15 per pupil in Primary and £17.50 per pupil in Secondary.
- That maintained primary and secondary representatives of Schools Forum agree to a total de-delegation charge for former ESG services of £3.50 per pupil.
- That special school and PRU representatives on Forum agree to a total de-delegation charge for former ESG services of £14 per place.

**RESOLVED: the forum AGREED the outstanding balance of the contingency fund would be reviewed at the end of the financial year to consider re-distributing funds.**

## **6 CENTRAL SCHOOLS BLOCK**

Ms E Williams, Head of Finance, Children's Services, gave an overview of the report circulated with the agenda.



The following points were raised and discussed:

- Ms Williams stated that the Department for Education (DfE) were aware of the County Council's historic commitments and would decrease their funding as it reduced.
- Mr M Appleyard, Cabinet Member for Education, gave an overview of the Home to School Transport consultation as an example of a long term initiative to save money. Mr Appleyard highlighted this was an area where costs had increased considerably especially in regard to the extended 19-25 year group.
- It was confirmed that the schools premature retirement line was a historic commitment which covered scenarios such as retirement due to efficiency, an option that was no-longer available.
- Member of the forum asked Ms Callaghan to confirm if the money transferred to the high needs block could be used specifically to support, trial or promote changes in strategy that would decrease costs and dependency in the long term. Ms Callaghan acknowledged the value of this but stated that there was no capacity in the budget to allow it.

**The forum took a vote on the following recommendations:**

- **That Schools Forum approves the proposed budgets for the central schools services block and the notes pressures on these budgets for 2019-20 and future years as the funding reduces.**
- **That, in order to approve the proposed budget, Schools Forum support the proposal that further reductions should be sought from the historic commitment element of the central schools services block to support pressures relating to ongoing functions in 2019-20**
- **That Schools Forum supported the proposal to utilise the historic commitment element for revenue contributions to capital (CERA) of £1.708m to support pressures in the High Needs Block in 2019-20.**

For	10
Against	0
Abstention	1

**RESOLVED: Members of the forum AGREED the recommendations.**

## **7 SCHOOL BUDGET PROPOSALS 2019-20**

Ms Williams, Head of Finance, Children's Services, gave a presentation; a copy of which would be appended to the minutes.

Mr S Kearney and Ms Callaghan joined the meeting during this item.

Ms Williams highlighted:

- The forum had agreed a transfer to the High Needs Block so only models 1 & 2 in

the report were applicable.

- Figures were currently based on pupil numbers from the October 2017 schools census and would be updated once October 18 figures were available in time for the 15 January 2019 meeting.
- Buckinghamshire County Council (BCC) had now moved from the 6<sup>th</sup> lowest funded to the 15<sup>th</sup> lowest funded area.

A discussion was held on the long term impact of moving away from national funding formula (NNF) and the minimum funding guarantee (MFG).

**The forum took a vote on the following recommendations:**

- **That the Growth Fund of £2.4m for 2019-2020 would be met from the Schools Block.**
- **Buckinghamshire County Council's Growth Fund methodology for allocating funds to eligible school would remain the same.**
- **Model 1 should be used as the funding formula for 2019-2020**
- **A transfer of £0.5m from Schools Block to High Needs block**

For	10
Against	0
Abstention	1

**RESOLVED: the forum AGREED the recommendations.**

## **8 SEN STRATEGY QUARTERLY UPDATE**

Ms S Callaghan, Service Director for Education, gave an overview of the report circulated with the agenda.

In line with comments from the September 2018 meeting the paper gave an overview of what had already been done to reduce the dependence on this transfer of money from the central schools block.

The forum raised and discussed the following points:

- Regarding the short fall of local placements for children and young people with SEN in September 2018, Ms Callaghan confirmed the report referred to students of statutory school age only as this is where the budget pressure is. The budget pressure is owing to an ongoing dependency on high cost independent placements however, she did acknowledge that the SEN Strategy is to support children from 0-25 so it is critical that we work with Early Years providers so that needs can be identified early and so placements can be planned
- Ms Callaghan acknowledged that the types of in county placements available did not always reflect what was needed. She stated the intention going forward was to work with schools to increase placement numbers in areas of growth and to decommission under used placements. It was acknowledged that previously

some schools had chosen to become academies instead however Ms Callaghan said that whatever the status of a school the viability of any school would depend on shaping their offer to suit local needs.

- The list of schools and their specialisms appeared to be incomplete with Kite Ridge missing from the list. Ms Callaghan acknowledged that work was needed to formalise the list as some schools had started to cover other specialisms informally and therefore the list did not necessarily reflect all schools supporting young people with SEN. Kite Ridge is formally designated as a PRU and so this may be why it is not included She would have Kite Ridge added to the list of schools.

**ACTION: Ms Callaghan**

- Ms J Mumford had joined the County Council as an interim Head of Service for SEN, with the permanent post due to be confirmed in January 2019. Ms Callaghan explained the length of time taken to secure a permanent replacement reflected the growth in demand nationally for SEN leaders.
- Members of the forum highlighted the importance of identifying students with additional education, health care (EHC) needs early to better support them in mainstream schools. Head teachers reported a rush to put plans in place for year 7 students whose needs had been managed informally in the primary school setting. Ms Callaghan referred members of the forum to the SEN Strategy and the SEN Improvement Strategy for examples of how this was happening. Ms Callaghan would circulate the SEN Strategy and give a brief report against its seven priorities.

**ACTION: Ms Callaghan**

**RESOLVED: Members of the forum NOTED the report.**

**9 EXCLUSION OF PUBLIC**

**RESOLVED: the forum AGREED unanimously that the press and public be excluded for the following item which is exempt by virtue of Paragraph 4 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.**

**10 SCHOOLS PAY REVIEW**

**11 DATE OF NEXT AND FUTURE MEETINGS**

15 January 2019, 1.30pm Green Park, Aston Clinton.

The meeting would focus on the Schools Delegation budget, Early Needs Block and the Forums forward plan for 2019/20.

**CHAIRMAN**

# **Schools Budget Proposals 2019-20 Executive Summary**

**Schools Forum  
11th December 2018**

Liz Williams  
Head of Finance, Children's Services



# Introduction

- Purpose of the paper is to set out the proposals for the schools funding formula 2019-20. Schools Forum asked to agree the formula factors to be used in calculating 2019-20 budgets, including:
  - Whether to include a new formula factor to ensure each school receives 1% per pupil increase compared with 2017-18 baseline
  - The level at which to set the Growth Fund
  - The Growth Fund methodology
- *Note: all illustrative figures for schools budgets are based on October 2017 pupil numbers and will change for the final October 2018 census figures when the funding settlement is announced*



# DSG Allocation 2019-20

Provisional Allocation as follows (excluding Early Years Block):

Year	Schools Block £m	High Needs £m	Central School Services Block £m	Total DSG £m
2019-20	318.574	81.123	7.397	407.094

## Provisional Schools Block 2019-20

Schools Block	Provisional Pupil Led Factors £m	Actual Premises and Mobility factors £m	Illustrative Growth Funding £m	Total Provisional Funding 2019-20 £m
	312.633	3.632	2.309	318.574

Schools block funding £318.57m in 2019/20 is an increase of £9m on 2018/19 (about 3%). In 2018/19 Buckinghamshire received the 6th lowest funding per pupil from the DfE but has gained in 2019/20 as it is expected to be the 15th lowest funded authority in the country.



# Principles for Buckinghamshire Funding Formula

The following principles were agreed in 2018/19 and at its meeting in October 2018, Schools Forum Funding Group agreed that these principles were still applicable in 2019/20:

1. Adopting the National Funding Formula (NFF) factors from 2018/19 (This means using the minimum funding level per pupil, FSM Ever6 and Sparsity factors and removing the LAC factor)
2. Prorate (scaling) of each factor agreed to match the available allocation of funding from the DfE.
3. Continue to use a minus 1.5% minimum funding guarantee factor.
4. Use capping of gains per pupil to pay for the cost of protecting schools where the formula reduces their budget by more than minus 1.5%.





## DfE Guidance 2019-20

- Formula will continue to be determined locally in 2020/2021 (additional year of “soft” formula)
- At least a 1% per pupil increase for each school in 2019/2020 through the national funding formula compared to their 2017/2018 baseline in the calculation of allocations to local authorities
- Introduction of a new optional factor to enable local authorities to include this 1% funding floor in their local formula.
- The minimum per pupil funding levels have increased by £200 per pupil in each phase to £3,500 for all primary schools and £4,800 for all secondary schools that have pupils in years 10 and 11.
- The DfE has reduced the primary low prior attainment factor value to £1,022 (before area cost adjustments) to balance the increase in the pupil cohort, thereby maintaining this factor at the same proportion of the overall pot.
- Changes to calculation of growth fund allocation



# Formula Options

- Models 1 & 3: All previously agreed NFF factors, with prorating (scaling) of each factor to match the available allocation of funding from the DfE.
- Models 2 & 4: All previously agreed NFF factors, plus the new factor which gives at least a 1% per pupil increase for each school compared to their 2017 to 2018 baseline, with prorating (scaling) of each factor to match the available allocation of funding from the DfE.
- Models 1 & 2 assume £0.5m transfer to High Needs Block
- Models 3 & 4 assume no transfer to High Needs Block
- *Appendices 3 – 6 illustrate school by school impact*
- All models assume growth fund fully met from Schools Block



# Impact of Optional 1% Funding Floor Factor

- All schools receive 1% increase in per pupil funding compared with 2017-18 baseline
- Minimum Funding Guarantee (MFG) and capping are nil
- Cost of new funding floor factor approx £1 million
- Funding of new factor is from reduction in all other factors compared with original plan – slows progress towards NFF values
- *Appendix 1 shows impact on funding factors*
- *Appendix 2 shows cost of each funding factor for each model*
- **Decision Required: should 1% funding floor factor be included in Buckinghamshire local funding formula?**



# Growth Fund

- New formulaic allocation from DfE
- Provisional allocation £2.309m, final allocation will be updated for October 2018 pupil numbers
- Estimated cost of growth projects: £2.4m
- Implicit growth (funding of estimated pupil numbers) to be funded through the formula
  
- *Appendix 7 shows list of growth projects*
- *Appendix 7 shows current criteria for growth fund*
  
- ***Decision required: To agree list of growth projects to be funded. To agree criteria for growth fund – no changes proposed***



# Summary of Models

Model	1	2	3	4
<b>Description</b>	All previously agreed NFF factors, with prorating (scaling) of each factor to match the available allocation of funding from the DfE.	All previously agreed NFF factors, plus the new factor which gives at least a 1% per pupil increase for each school compared to their 2017 to 2018 baseline, with prorating (scaling) of each factor to match the available allocation of funding from the DfE	All previously agreed NFF factors, with prorating (scaling) of each factor to match the available allocation of funding from the DfE	All previously agreed NFF factors, plus the new factor which gives at least a 1% per pupil increase for each school compared to their 2017 to 2018 baseline, with prorating (scaling) of each factor to match the available allocation of funding from the DfE
<b>Funding Factor % of NFF</b>	99.32%	99.01%	99.48%	99.18%
<b>Cost of MFG/Value of capping</b>	£0.350m		£0.338m	
<b>Number of Schools Protected by MFG</b>	15		15	
<b>Number of schools with capping of gains</b>	40	zero	38	zero
<b>Value of Funding Floor Factor</b>		£1.002m		£0.954m
<b>Transfer to High Needs Block</b>	£0.5m	£0.5m	£0m	£0m
<b>Level of Growth Fund</b>	£2.4m	£2.4m	£2.4m	£2.4m







## Buckinghamshire County Council Schools Forum

### Report to the Schools Forum

<b>Title:</b>	Schools Budget Proposals 2019-20
<b>Committee date:</b>	15 <sup>th</sup> January 2019
<b>Author:</b>	Liz Williams, Head of Finance, Children's Services
<b>Contact officer:</b>	Janaki Try, Senior Accountant - Education <a href="mailto:jtry@buckscc.gov.uk">jtry@buckscc.gov.uk</a>

#### 1. Purpose of Report

1.1. The purpose of this agenda item is to update Schools Forum on the 2019/20 DSG final allocations, including the recently announced additional funding for High Needs, and to enable decisions to be made on the final DSG budgets for 2019/20.

1.2. An update is provided for Schools Block, High Needs Block and Central Schools Services Block. The Early Years block allocation is considered in a separate paper on this agenda. Decisions taken on any one of the funding blocks included in this report may impact on the funding for another block and therefore they need to be considered together.

#### 2. Background

2.1. The DfE released the final allocations for 2019-20 on 17<sup>th</sup> December 2018. These allocations have been updated for October 2018 census data and for the additional High Needs Block funding for 2018/19 and 2019/12 announced by the Secretary. The updated figures are as follows:

Year	Schools Block £m	High Needs £m	Central School Services Block £m	Early Years £m	Total DSG £m
2019-20	322.171	82.692	7.425	30.687	442.975



### 3. Schools Block

3.1. The final 2019/20 Schools Block allocations are shown below :

Schools Block	Pupil Led Factors £m	Premises and Mobility factors £m	Growth Funding £m	Total Funding 2019-20 £m
	316.251	3.632	2.288	322.171

The changes to the figures reported to Schools Forum in December are shown below:

Changes from December report	Pupil Led Factors £m	Premises and Mobility factors £m	Growth Funding £m	Total changes £m
	3.618	0.000	-0.021	3.597

October 2018 census data shows an increase of 779 pupils on the last census with a shift from Primary to Secondary. Pupil characteristics have also changed with an increase in the number of pupils in the prior attainment categories, and an increase in pupils receiving Free School Meals. These population characteristics will have an effect on the distribution of funding over the funding formula factors.

### 4. Modelling the Final 2019-20 DSG Allocations

4.1. At its meeting in December 2018 Schools Forum agreed to adopt the following funding model, based on the illustrative allocations and October 2017 census data (Model 1 from the 11<sup>th</sup> December 2018 report):

Model 1: All previously agreed NFF factors, with prorating (scaling) of each factor to match the available allocation of funding from the DfE.

- Funding Factors at 99.32% of NFF values
- Minimum Funding Guarantee (MFG) costs £350k for 15 schools, met from capping 40 schools to the equivalent amount.
- 1% optional Funding Floor factor not applied.
- £0.5m transferred to the High Needs block
- Based on illustrative DfE allocations and October 2017 census data



4.2. The same principles have been applied to the final allocation and updated census and other data to create Model 1(a). In addition to the updated census data the model includes an increase of £451k allocated to Business Rates based on the latest best estimate of business rates for 2019-20 for both maintained schools and academies. Funding for this should be met from the Premises and Mobility allocation, however the funding allocation is lagged and will not fully fund increased costs therefore it has a knock-on effect on funding for pupil led factors. The key features of Model 1(a) are therefore as follows:

- Funding Factors are 99.01% of NFF values
- Minimum Funding Guarantee (MFG) costs £441k for 27 schools, met from capping 50 schools to the equivalent amount.
- 1% optional Funding Floor factor not applied.
- £0.5m transferred to the High Needs block
- Based on final DfE allocations using October 2018 Census and other updated data

4.3. Details are given at Appendix 1 to 3 including a comparison with 2018-19 funding.

## **5. High Needs Block**

5.1. The latest allocation sees an increase of £1.569m on the illustrative allocations, of which £1.322m relates to Buckinghamshire County Council's share of £250m of National funding over the current year and next year (2018/19 and 2019/20) as announced by the Education Secretary on the 16th December 2018. Additional funding of £1.322m has been allocated to BCC for 2018/19 and for 2019/20. There is no indication as to whether this funding will be added to the high needs baseline from April 2020.

5.2. The forecast spend for the high needs block in 2018/19 and 2019/20 has been updated for all of the latest activity and is shown in Appendix 5 to this report. The forecast for 2018/19 has been updated to include the impact of post-16 placements (to reflect September starters) and the net impact of placements in other local authority special schools as well as the additional support for special schools to enable placements within county.

5.3. High needs budgets are projected to overspend by £2.645m against the original budget for 2018/19. This is reduced to £1.323m following the additional funding announced in December. The forecast has increased since the position reported to

Schools Forum in December, which was based on the position at the end of October. Key overspend variances are:

- Placements in Independent Special Schools, £0.680m, the projected overspend for independent placements has reduced since the October forecast
- Additional places and support within Buckinghamshire special schools, £0.410m. This forecast has increased since October and reflects funding for special schools to support more pupils in county.
- Demand for FE college provision for young people with SEN, £0.863m. This takes into account all confirmed starters within post-16 provision from September,
- Support for pupils with Education, Health and Care (EHC) Plans within mainstream schools, £0.435m. Increased numbers of pupils with EHC Plans are being supported in mainstream provision.
- Placements for pupils in other local authority special schools, £0.238m.

5.4. The projected overspend in 2018/19 can be met from DSG reserves and in-year non high needs underspends. Therefore the 2018-19 overspend does not impact on 2019/20 DSG allocations.

5.5. The proposed high needs budget for 2019/20 to 2022/23 takes in to account projected spend for 2018/19 and the anticipated impact of strategies to reduce high cost places and increase support for pupils in mainstream schools. The costs of placements in Independent Special Schools are projected to reduce over the next four years. This is partly due to the known end dates of placements (as reported to Schools Forum in January 2018) and due to an assumed reduction in the numbers of new placements. The assumed number of new starters per year has been revised to 18 full time equivalent pupils, compared to 12 in the original model.

5.6. The current model for 2019/20 reflects the decisions made at the December Schools Forum meeting to utilise £1.708m historic commitment funding to support pressures in the high needs block and to transfer £0.5m from the schools block to the high needs block. Both of these elements of funding are assumed to be one off in 2019/20. The model also reflects the additional funding allocated for 2019/20 of £1.322m. Again, it is not clear whether this funding will form part of the baseline for future years. Recurring cost reductions therefore need to be identified to ensure that the high needs block can be balanced in future years.

5.7. The DfE have acknowledged that the increased funding allocated for 2018/19 and 2019/20 may have an impact on local authorities' proposed movements between blocks, and have stated: 'With additional funding now confirmed for the high needs block, we expect these local authorities will want to review their proposals.'

5.8. The model in appendix 5 indicates that, following the decisions made in December and the additional allocation of funding, a pressure of **£0.108m** remains for 2019/20 with an in year deficit continuing for 2020/21 and 2021/22. Schools Forum will want to take in to account the impact of the transfer on pressures in the high needs block as outlined in this section of the report as well as the impact on individual schools budgets.

5.9. To support this review we have modelled what a £0 transfer would look like using the final allocations and updated census/other data. This is shown in Model 3(a). The key features of Model 3(a) are as follows:

- Funding Factors are 99.17% of NFF values
- Minimum Funding Guarantee (MFG) costs £416k for 26 schools, met from capping 46 schools to the equivalent amount.
- 1% optional Funding Floor factor not applied.
- No funding transferred to the High Needs block

5.10. Details are given at Appendix 1 to 4

5.11. A summary of the budget allocations for an average school under model 1a and model 3a and the difference between the 2 models are shown in the table below:

	Pupil Numbers	Average Budget (£)		Increase in Budget Model 1a to 3a	
	Model 1a/3a	Model 1a	Model 3a	(£)	(%)
Small Primary (Under 100)	59	309,204	309,470	266	0.09%
Average Primary	216	840,619	841,888	1,269	0.15%
Large Primary (Over 400)	467	1,746,381	1,749,174	2,793	0.16%
Secondary (Low Prior Attainment)	880	4,214,501	4,221,129	6,628	0.16%
Secondary (High Prior Attainment)	798	4,010,862	4,017,436	6,574	0.16%

## 6. Central Schools Services Block

6.1. The Central Schools Services Block (CSSB) allocation for 2019/20 is £7.425m. This is an increase of £28k on the indicative allocation as a result of increased pupil numbers in the October 2018 census.

6.2. The DfE has also notified local authorities of the cost of the central copyright licences for 2019/20. The cost for Buckinghamshire is £427,650, an increase of £17,301 compared with 2018/19. This cost needs to be met from within the Central Schools Block budgets.

6.3. The changes to the allocation for CSSB and to the cost of the copyright licences result in a shortfall of £0.306m against the ongoing functions element of the CSSB budget. At the December meeting Schools Forum agreed that any shortfall against the ongoing functions element of the budget should be funded from savings achieved within the historic commitment element of the budget. A review and redesign of all Early Years services, including the service transferred in from BLT which was funded from historic commitments, has realised savings in historic commitment DSG to enable the shortfall in ongoing functions budget to be met in 2019/20. However from April 2020 the DfE will rebase the historic commitment budget based on spend and this reduction will be reflected in the 2020/21 CSSB allocation. Work will be required to identify recurring savings within the ongoing functions budget from April 2020.

6.4. The proposed budget for Central Schools Services Block is shown in Appendix 6.

## 7. DSG Reserves

7.1. The updated forecast for the DSG reserve is shown in Appendix 7. This takes in to account the updated high needs allocation for 2018-19 and confirmed DfE clawback for Early Years.

## 8. Recommendations

8.1. Schools Forum members are asked to note the information set out in the paper including the accompanying appendices and to agree:

- a) **To continue with the model agreed in December 2018, updated for the latest data and allocations, including a transfer of £0,5m from Schools Block to High Needs Block as set out in model 1a.**



or

- b) To agree a £0 transfer from Schools Block to High Needs block, in light of the additional £1.3m funding for High Needs, as set out in modal 3a.

## 9. Appendices

- **Appendix 1:** Final Funding Formula Rates for 2018-19, proposed rates for models 1a and 3a plus full National Funding Formula rates.
- **Appendix 2:** Funding Factor monetary values for 2018/19 plus values for models 1a and 3a.
- **Appendix 3:** Model 1a- Impact on individual schools - all previously agreed NFF factors, with prorating (scaling) of each factor to match the available allocation of funding from the DfE, plus transfer to High Needs block.
- **Appendix 4:** Model 3a - Impact on Individual schools - all previously agreed NFF factors, with prorating (scaling) of each factor to match the available allocation of funding from the DfE, £0 transfer to High Needs block.
- **Appendix 5:** High Needs Block forecast 2018-19 and proposed budget 2019-20 to 2022-23.
- **Appendix 6:** Central Schools Services Block – proposed budget 2019-20.
- **Appendix 7:** Dedicated Schools Grant reserves position as at December 2018.



Funding Factor	2018/19 Final Rates	2019/20 Model 1a	2019/20 Model 3a	Full NFF with ACA
Scaling factor (% of NFF)	97.68%	99.01%	99.17%	100.00%
Primary AWPU	£ 2,758.71	£ 2,796.40	£ 2,800.83	£ 2,824.24
KS3 AWPU	£ 3,879.47	£ 3,932.12	£ 3,938.35	£ 3,971.27
KS4 AWPU	£ 4,404.70	£ 4,464.69	£ 4,471.77	£ 4,509.14
Primary MFL	£ 3,223.43	£ 3,465.50	£ 3,470.99	£ 3,500.00
Secondary MFL	£ 4,493.27	£ 4,752.69	£ 4,760.22	£ 4,800.00
Primary FSM	£ 441.88	£ 447.91	£ 448.62	£ 452.37
Secondary FSM	£ 441.88	£ 447.91	£ 448.62	£ 452.37
Primary FSM6	£ 542.30	£ 549.71	£ 550.58	£ 555.18
Secondary FSM6	£ 788.35	£ 799.12	£ 800.39	£ 807.07
Primary IDACI band F	£ 200.85	£ 203.60	£ 203.92	£ 205.62
Secondary IDACI band F	£ 291.24	£ 295.22	£ 295.68	£ 298.15
Primary IDACI band E	£ 241.02	£ 244.32	£ 244.70	£ 246.75
Secondary IDACI band E	£ 391.66	£ 397.01	£ 397.64	£ 400.97
Primary IDACI band D	£ 361.54	£ 366.47	£ 367.06	£ 370.12
Secondary IDACI band D	£ 517.20	£ 524.26	£ 525.09	£ 529.48
Primary IDACI band C	£ 391.66	£ 397.01	£ 397.64	£ 400.97
Secondary IDACI band C	£ 562.39	£ 570.07	£ 570.98	£ 575.75
Primary IDACI band B	£ 421.79	£ 427.55	£ 428.23	£ 431.81
Secondary IDACI band B	£ 602.56	£ 610.79	£ 611.76	£ 616.87
Primary IDACI band A	£ 577.45	£ 585.34	£ 586.27	£ 591.17
Secondary IDACI band A	£ 813.45	£ 824.57	£ 825.88	£ 832.78
Primary Low Attainment*	£ 1,054.48	£ 1,040.38	£ 1,042.03	£ 1,050.74
Secondary Low Attainment	£ 1,556.61	£ 1,577.88	£ 1,580.38	£ 1,593.59
Primary EAL	£ 517.20	£ 524.26	£ 525.09	£ 529.48
Secondary EAL	£ 1,390.91	£ 1,409.91	£ 1,412.14	£ 1,423.95
LAC	£ -	£ -	£ -	£ -
Mobility	£ 502.13	£ 507.70	£ 508.50	£ 512.75
Lump Sum	£ 110,469.11	£ 111,978.44	£ 112,155.88	£ 113,093.20
Sparsity Primary (up to)	£ 25,106.62	£ 25,449.65	£ 25,489.97	£ 25,703.00
Sparsity secondary (up to)	£ 65,277.20	£ 66,169.08	£ 66,273.93	£ 66,827.80
MFG	-1.50%	-1.50%	-1.50%	-1.50%
Capping	4.96%	2.90%	3.13%	n/a
Fringe uplift where applicable	1.56%	1.56%	1.56%	1.56%

\* NFF rate has been adjusted for 2019/20 due to change in data set





Funding Factor	2018/19 Final Rates	2018/19 Percentage of Budget	2019/20 Model 1 (a)	Model 1a Percentage of Budget	2019/20 Model 3 (a)	Model 3a Percentage of Budget
Scaling factor (% of NFF)	97.68%		99.01%		99.17%	
Primary AWPU	£121,042,539	38.97%	£123,093,333	38.21%	£123,288,335	38.27%
KS3 AWPU	£69,970,121	22.53%	£72,366,736	22.46%	£72,481,393	22.50%
KS4 AWPU	£50,107,867	16.13%	£51,991,315	16.14%	£52,073,762	16.16%
Primary MFL	£0	0.00%	£475,775	0.15%	£476,527	0.15%
Secondary MFL	£1,759,655	0.57%	£4,189,363	1.30%	£4,195,967	1.30%
Primary FSM	£1,324,282	0.43%	£1,616,374	0.50%	£1,618,936	0.50%
Secondary FSM	£635,423	0.20%	£779,811	0.24%	£781,047	0.24%
Primary FSM6	£2,976,330	0.96%	£3,063,252	0.95%	£3,068,100	0.95%
Secondary FSM6	£3,159,709	1.02%	£3,234,522	1.00%	£3,239,663	1.01%
Primary IDACI band F	£563,710	0.18%	£571,341	0.18%	£572,239	0.18%
Secondary IDACI band F	£576,418	0.19%	£597,587	0.19%	£598,518	0.19%
Primary IDACI band E	£809,845	0.26%	£831,363	0.26%	£832,656	0.26%
Secondary IDACI band E	£662,383	0.21%	£714,716	0.22%	£715,851	0.22%
Primary IDACI band D	£48,182	0.02%	£54,467	0.02%	£54,554	0.02%
Secondary IDACI band D	£101,398	0.03%	£100,143	0.03%	£100,302	0.03%
Primary IDACI band C	£201,354	0.06%	£211,948	0.07%	£212,285	0.07%
Secondary IDACI band C	£167,047	0.05%	£167,611	0.05%	£167,878	0.05%
Primary IDACI band B	£32,965	0.01%	£34,444	0.01%	£34,498	0.01%
Secondary IDACI band B	£29,550	0.01%	£31,154	0.01%	£31,204	0.01%
Primary IDACI band A	£1,739	0.00%	£3,546	0.00%	£3,552	0.00%
Secondary IDACI band A	£2,441	0.00%	£5,772	0.00%	£5,781	0.00%
Primary Low Attainment	£13,716,346	4.42%	£14,201,728	4.41%	£14,224,251	4.42%
Secondary Low Attainment	£7,103,135	2.29%	£7,560,863	2.35%	£7,572,843	2.35%
Primary EAL	£2,361,807	0.76%	£2,368,751	0.74%	£2,372,501	0.74%
Secondary EAL	£757,278	0.24%	£743,239	0.23%	£744,415	0.23%
Mobility	£215,921	0.07%	£195,100	0.06%	£195,407	0.06%
Lump Sum	£24,303,204	7.82%	£24,700,578	7.67%	£24,739,718	7.68%
Sparsity Primary (up to)	£29,992	0.01%	£31,736	0.01%	£31,786	0.01%
Sparsity secondary (up to)	£19,910	0.01%	£20,402	0.01%	£20,434	0.01%
MFG	£792,071	0.26%	£441,315	0.14%	£415,817	0.13%
Capping	-£792,029	-0.25%	-£441,262	-0.14%	-£415,784	-0.13%
Funding Floor	£0	0.00%	£0	0.00%	£0	0.00%
Rates & other factors	£3,416,339	1.10%	£3,822,839	1.19%	£3,822,839	1.19%
Fringe uplift where applicable	£1,457,224	0.47%	£1,491,397	0.46%	£1,493,760	0.46%
<b>Total funding formula</b>	<b>£307,554,155</b>	<b>99.02%</b>	<b>£319,271,261</b>	<b>99.10%</b>	<b>£319,771,037</b>	<b>99.26%</b>
Growth Fund	£2,400,000	0.77%	£2,400,000	0.74%	£2,400,000	0.74%
Transfer to High Needs	£650,000	0.21%	£500,000	0.16%	£0	0.00%
<b>Total cost to schools block</b>	<b>£310,604,155</b>	<b>100.00%</b>	<b>£322,171,261</b>	<b>100.00%</b>	<b>£322,171,037</b>	<b>100.00%</b>
Pupil Led Funding	£304,161,695		£316,250,634		£316,250,634	
Premises & Mobility Funding	£3,461,906		£3,632,260		£3,632,260	
Growth Funding	£2,032,841		£2,288,078		£2,288,078	
Transfer from Reserves (Growth 700k, Rates 157k, Small School Factor 91k)	£948,067		£0		£0	
<b>Total Funding Available</b>	<b>£310,604,509</b>		<b>£322,170,972</b>		<b>£322,170,972</b>	
difference ("headroom")	£354		£288		£65	



School Name	Final Budget 2018/19 (A)	Model 1a Budget 2019/20 (B)	Model 3a Budget 2019/20 (C)	Variance in Budget Model 1a (B - A) (D)	Variance in Budget Model 3a (C - A) (E)	Pupil No.s 2018/19 (F)	Pupil No.s Oct 2018 Census (G)	Change in Pupil Numbers (H)	MFG/Cap 2018/19 Final (I)	MFG/Cap 2019/20 Model 1a (J)	MFG/Cap 2019/20 Model 3a (K)
Abbey View Academy - (Sept 19)	0	240,005	240,386	240,005	240,386	0	53	53	0	0	0
Ash Hill Primary School	990,935	980,597	980,600	-10,338	-10,336	209	209	0	47,367	15,705	14,204
Ashmead Combined School	2,216,650	2,338,437	2,342,127	121,786	125,477	606	631	25	0	0	0
Aston Clinton School	1,367,663	1,448,354	1,451,353	80,691	83,690	388	403	15	-5,749	-12,088	-11,346
Bearbrook Combined School	1,777,583	1,751,834	1,755,555	-25,749	-22,027	475	451	-24	-24,492	-7,167	-6,178
Bedgrove Infant School	1,241,819	1,239,803	1,241,758	-2,016	-62	356	356	0	0	0	0
Bedgrove Junior School	1,582,402	1,651,112	1,653,720	68,710	71,317	478	475	-3	-32,259	-11,938	-11,957
Beechview School	816,774	866,506	866,493	49,732	49,719	182	198	16	15,458	4,513	3,140
Bierton C of E Combined School	1,013,886	1,032,276	1,033,876	18,390	19,990	285	285	0	-199	0	0
Bledlow Ridge School	564,051	618,389	619,356	54,338	55,305	148	163	15	0	0	0
Booker Hill School	896,786	893,045	894,432	-3,741	-2,354	208	209	1	31,358	0	0
Bourton Meadow Academy	1,928,006	2,107,549	2,110,873	179,543	182,866	594	602	8	-36,047	0	0
Brill C of E School	662,267	685,707	686,794	23,440	24,526	182	185	3	0	0	0
Brookmead School	1,145,691	1,155,048	1,156,871	9,357	11,179	336	332	-4	0	0	0
Broughton Infant School	693,635	696,537	697,622	2,902	3,987	175	177	2	0	0	0
Broughton Junior School	900,293	923,497	924,935	23,204	24,642	236	238	2	993	0	0
Brushwood Junior School	1,040,155	1,092,054	1,093,779	51,899	53,624	277	285	8	-3,690	0	0
Buckingham Park C of E School	1,484,891	1,606,293	1,608,819	121,401	123,928	386	416	30	-6,551	0	0
Buckingham Primary School	1,552,615	1,514,067	1,516,411	-38,549	-36,204	458	426	-32	-4,004	0	0
Burford School	1,414,645	1,472,164	1,474,454	57,519	59,808	430	417	-13	-23,884	0	0
Butlers Court Combined School	1,460,050	1,503,419	1,506,561	43,369	46,511	422	423	1	-9,245	-1,089	-283
Cadmore End C of E Combined School	305,668	321,358	321,824	15,690	16,157	59	62	3	1,814	-2,929	-2,974
Carrington Infant School	724,615	733,421	734,833	8,807	10,219	182	181	-1	0	-793	-528
Carrington Junior School	876,065	921,368	923,185	45,303	47,119	229	235	6	-8,993	-7,348	-6,970
Castlefield School	2,428,098	2,315,392	2,319,051	-112,706	-109,047	577	545	-32	0	0	0
Cedar Park School	747,439	741,785	742,930	-5,654	-4,509	211	205	-6	0	0	0
Chalfont St Giles Infant School	665,620	599,364	599,386	-66,255	-66,233	165	145	-20	23,705	10,788	9,908
Chalfont St Peter Church of England Academy	1,193,662	1,230,026	1,232,581	36,364	38,919	354	351	-3	-11,961	-15,581	-14,982
Chalfont St Peter Infant School	656,744	641,299	642,294	-15,445	-14,450	176	171	-5	0	0	0
Chalfont St. Giles Junior School	869,706	874,896	876,257	5,190	6,551	231	228	-3	0	0	0
Chalfont Valley E-ACT Primary Academy	572,177	664,491	665,538	92,315	93,362	125	151	26	0	0	0
Chartridge Combined School	786,092	801,737	803,131	15,645	17,039	210	208	-2	0	-151	0
Cheddington Combined School	766,427	761,142	762,613	-5,284	-3,814	209	201	-8	-156	-995	-708
Chenies School	388,136	455,607	456,333	67,471	68,197	86	107	21	0	-15,449	-15,455
Chepping View Primary Academy	1,711,145	1,705,108	1,705,111	-6,037	-6,034	429	428	-1	37,654	12,761	10,110
Chesham Bois C of E Combined School	776,209	781,327	782,561	5,118	6,352	217	215	-2	0	0	0
Chestnut Lane Infant School	688,677	700,489	701,574	11,811	12,897	180	179	-1	0	0	0
Claytons Primary School	1,105,088	1,100,892	1,102,587	-4,197	-2,502	309	302	-7	0	0	0
Coleshill C of E Infant School	302,179	271,104	271,520	-31,075	-30,659	58	48	-10	0	0	0
Cuddington & Dinton C of E School	728,551	706,002	706,009	-22,549	-22,542	180	176	-4	50,774	23,768	22,708
Curzon C of E Combined School	593,471	613,029	613,995	19,558	20,524	147	149	2	0	0	0
Dagnall School	206,917	231,879	231,832	24,961	24,915	25	33	8	5,253	3,366	2,971
Danesfield School	1,392,362	1,473,892	1,476,216	81,530	83,854	422	420	-2	-5,811	0	0
Denham Green E-ACT Primary Academy	769,236	784,414	785,652	15,178	16,416	181	185	4	0	0	0
Denham Village Infant School	183,502	221,090	220,988	37,588	37,486	17	27	10	2,899	1,618	1,187
Disraeli School	2,207,045	2,346,671	2,350,299	139,626	143,255	552	578	26	0	0	0
Dorney Academy	734,344	746,999	748,167	12,655	13,824	199	195	-4	-4,794	0	0
Downley School	1,460,552	1,496,864	1,499,148	36,312	38,596	421	416	-5	-2,305	0	0
Drayton Parslow Village School	255,986	254,038	254,041	-1,948	-1,945	42	43	1	12,355	4,970	4,591
Dropmore Infant School	284,438	301,671	301,652	17,233	17,215	52	58	6	0	2,476	1,987
East Claydon School	243,280	346,509	346,344	103,229	103,064	36	66	30	-6,350	11,198	10,504
Edlesborough School	775,909	780,287	781,493	4,378	5,584	208	204	-4	-2,921	0	0
Elangeni School	846,792	878,335	880,050	31,543	33,258	238	241	3	-8,600	-6,971	-6,627
Elmhurst School	1,647,569	1,704,673	1,707,292	57,103	59,722	400	406	6	0	0	0
Elmtree School	774,885	782,311	783,825	7,425	8,939	180	176	-4	-3,207	-5,485	-5,198
Farnham Common Infant School	665,318	667,269	668,298	1,951	2,980	172	168	-4	0	0	0
Farnham Common Junior School	855,569	886,382	888,118	30,814	32,550	234	236	2	-3,904	-10,762	-10,416
Foxes Piece School	913,399	910,228	911,646	-3,170	-1,752	227	218	-9	0	0	0
Frieth C of E Combined School	528,678	544,234	545,217	15,556	16,539	134	135	1	0	-1,855	-1,730
Fulmer Infant School	337,043	323,985	323,998	-13,058	-13,045	70	65	-5	1,783	2,714	2,226
George Grenville Academy	718,477	716,804	716,805	-1,673	-1,672	167	169	2	0	13,260	12,152
Gerrards Cross C.E. School	1,403,185	1,462,632	1,464,938	59,447	61,753	420	420	0	-12,913	0	0
Great Horwood C of E Combined School	545,358	516,492	517,426	-28,866	-27,932	138	127	-11	-6,576	-23,703	-23,621
Great Kimble C of E School	318,167	277,414	277,449	-40,753	-40,718	64	52	-12	7,119	5,176	4,782
Great Kingshill C of E Combined School	1,320,274	1,406,767	1,408,985	86,493	88,711	404	404	0	-19,650	0	0
Great Missenden C of E Combined School	1,446,013	1,487,316	1,489,666	41,303	43,653	434	428	-6	-8,517	0	0
Green Ridge Academy	513,960	844,076	845,412	330,116	331,452	115	197	82	0	0	0
Grendon Underwood Combined School	703,794	682,451	683,743	-21,343	-20,051	190	178	-12	0	-7,397	-7,174
Haddenham Community Infant School	389,918	377,816	378,404	-12,101	-11,514	91	86	-5	0	0	0
Haddenham Junior School	994,380	1,093,961	1,095,646	99,581	101,266	286	307	21	-6,445	0	0
Haddenham St Marys C of E School	591,775	608,276	609,218	16,501	17,443	159	162	3	0	0	0
Halton Community Combined School	765,487	769,540	770,737	4,053	5,250	204	203	-1	0	0	0
Hamilton Academy	2,294,452	2,304,761	2,309,809	10,309	15,357	630	615	-15	-31,275	-12,271	-10,863
Hannah Ball Infant School	800,623	805,525	806,798	4,902	6,176	179	180	1	0	0	0
Hawridge & Cholesbury School	773,889	795,935	797,190	22,046	23,302	194	198	4	0	0	0
Haydon Abbey Combined School	1,793,760	1,790,401	1,793,196	-3,359	-564	451	451	0	0	0	0
Hazlemere C of E Combined School	811,207	802,504	804,095	-8,702	-7,111	219	210	-9	-2,447	-2,002	-1,679
High Ash C of E School	973,230	1,006,268	1,008,298	33,038	35,068	276	279	3	-11,117	-17,151	-16,719
High Wycombe C of E Combined School	784,936	794,700	796,270	9,764	11,334	204	203	-1	0	-7,485	-7,181
Highworth Combined School	1,669,467	1,687,554	1,690,164	18,087	20,698	407	413	6	0	0	0
Holmer Green First School	691,613	682,802	683,865	-8,811	-7,748	175	174	-1	-998	0	0
Holmer Green Junior School	876,207	914,557	916,347	38,351	40,140	239	243	4	-15,884	-15,112	-14,758
Holtspur School	895,753	896,596	897,996	843	2,242	232	226	-6	-8,801	0	0
Holy Trinity C of E School	1,168,097	1,219,180	1,221,104	51,082	53,007	340	347	7	-7,743	0	0
Hughenden Primary School	717,842	797,352	798,857	79,510	81,015	178	196	18	0	-7,463	-7,193
Hyde Heath Infant School	324,399	333,939	334,432	9,540	10,033	67	69	2	0	-2,794	-2,829
Ibstone C of E Infant School	279,285	276,092	276,520	-3,193	-2,766	47	45	-2	0	0	0
Ickford Combined School	507,196	499,787	500,683	-7,409	-6,514	137	130	-7	0	-2,758	-2,660
Iver Heath Infant School	743,476	721,630	721,637	-21,846	-21,839	178	173	-5	0	8,939	7,839
Iver Heath Junior School	921,798	944,021	945,492	22,223	23,693	232	232	0	0	0	0
Iver Village Infant School	709,239	672,185	672,197	-37,054	-37,042	175	164	-11	0	1,075	47
Iver Village Junior School	866,468	922,716	924,142	56,248	57,674	212	223	11	4,546	0	0
Ivingswood Academy	857,577	867,333	869,066	9,757	11,489	187	184	-3	-12,030	-12,669	-12,324
John Hampden School	874,272	895,697	897,091	21,425	22,819	257	254	-3	0	0	0
Jordans School	317,278	322,664	323,167	5,385	5,889	65	66	1	745	0	0
Juniper Hill School	1,398,033	1,481,948	1,484,254	83,915	86,221	420	420	0	-4,916	0	0
King's Wood School	1,682,651	1,721,313	1,723,971	38,662	41,320	413	418	5	19,642	0	0
Lace Hill Academy	665,774	634,151	635,143	-31,623	-30,631	168	156	-12	0	0	0
Lane End Primary School	714,137	741,185	742,340	27,048	28,203	158	164	6	-3,055	0	0
Lee Common C of E School	296,649	250,004	250,354	-46,645	-46,295	57	40	-17	0	-4,142	-4,

School Name	Final Budget 2018/19 (A)	Model 1a Budget 2019/20 (B)	Model 3a Budget 2019/20 (C)	Variance in Budget Model 1a (B - A) (D)	Variance in Budget Model 3a (C - A) (E)	Pupil No.s 2018/19 (F)	Pupil No.s Oct 2018 Census (G)	Change in Pupil Numbers (H)	MFG/Cap 2018/19 Final (I)	MFG/Cap 2019/20 Model 1a (J)	MFG/Cap 2019/20 Model 3a (K)
Maids Moreton C of E School	254,451	274,682	275,109	20,231	20,657	43	49	6	1,206	0	0
Manor Farm Community Junior	880,263	907,789	909,576	27,527	29,314	239	240	1	0	-369	0
Manor Farm Infant School	834,207	843,136	844,445	8,929	10,238	225	220	-5	-19,381	0	0
Marlow C of E Infant School	670,428	678,953	680,022	8,525	9,594	180	181	1	0	0	0
Marsh First School	766,876	752,358	753,534	-14,518	-13,343	178	171	-7	0	0	0
Marsh Gibbon C of E School	605,989	614,638	615,796	8,649	9,807	166	165	-1	0	-7,010	-6,835
Marsworth C of E Infant School	193,420	195,687	195,682	2,267	2,262	23	24	1	7,515	1,215	917
Mary Towerton School	293,314	290,880	290,882	-2,435	-2,432	48	47	-1	14,567	5,156	4,719
Millbrook Combined School	1,911,845	1,997,262	2,000,388	85,418	88,543	485	503	18	35,826	0	0
Monks Risborough C of E Primary School	778,551	799,603	800,845	21,052	22,294	206	207	1	-6,899	0	0
Mursley C of E School	247,520	254,096	254,481	6,577	6,962	41	42	1	3,483	0	0
Naphill and Walters Ash School	1,357,727	1,378,004	1,380,147	20,278	22,421	392	388	-4	0	0	0
Newton Longville C of E Primary School	780,002	792,022	793,272	12,020	13,270	209	208	-1	0	0	0
Newtown Infant School	750,761	755,869	757,038	5,108	6,277	181	179	-2	-9,851	0	0
North Marston C of E School	422,133	415,725	416,382	-6,409	-5,751	99	94	-5	0	-9	0
Oak Green School	1,899,007	2,042,557	2,045,736	143,550	146,729	490	519	29	0	0	0
Oakley C of E Combined School	419,808	422,798	423,498	2,989	3,690	96	95	-1	0	-709	-668
Oakridge School	1,557,598	1,624,785	1,627,314	67,186	69,716	361	376	15	0	0	0
Our Lady's Catholic Primary School	796,784	819,848	821,469	23,064	24,686	217	218	1	0	-3,191	-2,869
Overstone Combined School	920,828	917,309	918,753	-3,519	-2,076	265	257	-8	-5,935	0	0
Padbury Cof E School	462,129	457,302	457,302	-4,828	-4,827	98	99	1	55,138	43,923	43,269
Prestwood Infant School	662,825	647,440	648,443	-15,385	-14,383	173	166	-7	0	0	0
Prestwood Junior School	851,070	889,320	891,039	38,249	39,969	231	235	4	-10,665	-10,542	-10,202
Princes Risborough Primary Academy	1,015,135	1,029,651	1,031,274	14,516	16,139	271	269	-2	0	0	0
Quainton C of E Combined	644,300	602,232	603,353	-42,067	-40,947	166	147	-19	-17,910	-33,571	-33,437
Radnage C of E Primary School	389,449	405,841	406,483	16,392	17,034	91	95	4	0	0	0
Robertswood School	1,363,957	1,367,046	1,369,157	3,090	5,200	385	376	-9	0	0	0
Roundwood Primary School	745,450	730,102	730,106	-15,348	-15,344	171	168	-3	78,685	58,512	57,477
Seer Green C E School	769,585	791,104	792,322	21,519	22,737	206	209	3	0	0	0
Speen C of E School	221,029	191,030	191,195	-30,000	-29,835	32	23	-9	2,531	123	0
Spinfield School	788,953	791,311	792,536	2,358	3,583	215	212	-3	0	0	0
St Edward's Catholic Junior School	961,200	969,332	970,861	8,132	9,661	254	253	-1	0	0	0
St George's C of E Infant School	693,244	723,236	724,598	29,992	31,354	174	178	4	0	-2,589	-2,350
St James & St John C of E Primary School	694,674	679,649	679,654	-15,025	-15,020	158	155	-3	68,970	58,506	57,553
St John's C of E Combined School	871,797	846,270	847,605	-25,527	-24,192	254	240	-14	0	0	0
St Joseph's Catholic Infant School	684,977	740,194	741,624	55,217	56,647	168	181	13	0	-7,541	-7,291
St Louis Catholic Primary School	1,151,201	1,245,444	1,245,428	94,242	94,227	301	332	31	29,009	2,506	539
St Mary & All Saints C of E Primary School	1,374,322	1,458,256	1,460,557	83,934	86,234	418	419	1	0	0	0
St Mary's C of E Primary School	1,154,417	1,187,309	1,189,179	32,892	34,762	331	336	5	0	0	0
St Mary's C of E School	1,519,362	1,577,412	1,579,860	58,049	60,498	448	446	-2	-28,420	0	0
St Michaels C of E Combined School	776,162	842,320	843,928	66,158	67,766	212	228	16	0	-299	0
St Nicolas C of E Combined School Taplow	801,414	826,883	828,188	25,469	26,774	214	216	2	-8,136	0	0
St Paul's C of E Combined School	790,463	804,016	805,285	13,553	14,821	217	216	-1	0	0	0
St Peter's C of E Combined School	857,172	867,752	867,750	10,580	10,578	211	217	6	24,970	6,749	5,389
St Peter's Catholic Primary School	702,838	737,669	739,103	34,830	36,265	182	191	9	-12,086	-12,444	-12,196
St. Joseph's Catholic Primary School	1,292,119	1,327,587	1,330,375	35,468	38,256	373	373	0	-22,185	-21,249	-20,587
St. Mary's Farnham Royal Church of England Primary School	1,199,515	1,147,241	1,149,048	-52,274	-50,467	299	283	-16	0	0	0
Steeple Claydon School	672,385	643,194	644,187	-29,190	-28,198	172	162	-10	0	0	0
Stoke Mandeville Combined School	781,440	755,914	757,085	-25,526	-24,356	207	196	-11	0	0	0
Stoke Poges School	1,534,729	1,593,862	1,597,192	59,133	62,463	425	430	5	-20,747	-9,144	-8,293
Stokenchurch Primary School	1,669,026	1,659,170	1,661,728	-9,857	-7,298	481	466	-15	-7,383	0	0
Stone C of E Combined School	731,149	762,852	764,332	31,703	33,182	200	204	4	0	-6,249	-5,975
Swanbourne C of E School	593,650	586,600	586,603	-7,049	-7,047	120	120	0	121,198	105,209	104,451
Thomas Harding Junior School	941,704	966,533	968,058	24,829	26,355	237	240	3	-1,119	0	0
Thomas Hickman School	1,677,755	1,694,505	1,697,129	16,749	19,374	406	407	1	0	0	0
Thornborough Infant School	221,378	237,628	237,602	16,250	16,224	30	35	5	0	3,942	3,559
Turnfurlong Infant School	979,333	1,025,559	1,027,175	46,225	47,842	262	270	8	-2,100	0	0
Turnfurlong Junior School	1,283,720	1,315,184	1,317,899	31,464	34,180	362	360	-2	0	-8,390	-7,727
Twyford C of E School	393,361	408,070	408,730	14,709	15,370	91	93	2	0	-7,186	-7,173
Tylers Green First School	664,086	665,467	666,715	1,381	2,629	179	176	-3	0	-6,309	-6,103
Tylers Green Middle School	889,627	913,764	915,561	24,137	25,934	255	255	0	-4,989	-6,734	-6,359
Waddesdon Village Primary School	806,494	822,338	823,612	15,843	17,117	219	219	0	0	0	0
Waterside Combined School	727,177	664,503	665,793	-62,674	-61,385	165	147	-18	0	-2,558	-2,325
Wendover C of E Junior School	1,268,920	1,328,045	1,330,115	59,126	61,195	379	377	-2	0	0	0
West Wycombe Combined School	654,521	602,616	603,545	-51,905	-50,975	160	140	-20	0	0	0
Westcott C of E School	376,902	379,347	379,945	2,445	3,043	81	83	2	0	0	0
Weston Turville C of E School	771,708	785,801	787,042	14,094	15,334	203	201	-2	-14,409	0	0
Whaddon First School	265,475	293,090	293,060	27,614	27,585	44	52	8	8,579	11,771	11,303
Whitchurch Combined School	776,185	787,965	789,494	11,779	13,309	213	208	-5	0	-3,544	-3,246
Widmer End Combined School	800,631	818,851	820,447	18,220	19,816	212	210	-2	-9,079	-394	-72
William Harding Combined School	2,380,249	2,492,088	2,495,945	111,839	115,695	676	692	16	-22,137	0	0
Wingrave C of E Combined School	697,976	742,681	743,839	44,705	45,862	182	191	9	0	0	0
Winslow C of E Combined School	1,231,084	1,171,851	1,174,225	-59,234	-56,859	345	315	-30	-6,316	-9,244	-8,679
Wooburn Green Primary School	647,565	621,462	622,442	-26,102	-25,123	149	140	-9	0	0	0
Woodside Junior School	933,746	923,447	923,450	-10,299	-10,296	238	238	0	40,337	17,139	15,723
Amersham School	3,530,778	3,723,978	3,729,836	193,200	199,058	722	756	34	0	0	0
Aylesbury Grammar School	4,186,703	4,419,189	4,426,131	232,485	239,428	924	922	-2	0	0	0
Aylesbury High School	4,160,389	4,383,187	4,390,077	222,799	229,689	917	915	-2	0	0	0
Beaconsfield High School	3,834,181	4,262,412	4,269,121	428,231	434,940	847	891	44	0	0	0
Beaconsfield School	3,636,439	3,736,798	3,742,679	100,359	106,241	732	738	6	0	0	0
Bourne End Academy	2,801,069	3,049,575	3,054,334	248,507	253,265	538	575	37	-1,267	0	0
Buckingham School	4,224,172	4,470,244	4,477,101	246,072	252,929	858	894	36	0	0	0
Buckinghamshire UTC	820,209	798,770	798,776	-21,439	-21,434	129	127	-2	21,209	2,480	1,223
Burnham Grammar School	3,655,891	3,969,474	3,975,724	313,584	319,833	807	830	23	0	0	0
Burnham Park E-ACT Academy	1,862,340	1,412,772	1,415,782	-449,569	-446,559	328	236	-92	-76,735	-21,352	-20,585
Chalfonts Community College	6,313,090	6,368,691	6,378,737	55,601	65,646	1,312	1,300	-12	-2,671	0	0
Chesham Grammar School	4,025,965	4,394,082	4,400,912	368,117	374,947	877	907	30	0	0	0
Chiltern Hills Academy	3,838,181	4,134,756	4,141,282	296,575	303,101	755	804	49	0	0	0
Cottesloe School	4,430,807	4,547,592	4,554,755	116,785	123,948	930	941	11	0	0	0
Cressex Community School	3,968,834	3,999,378	4,005,663	30,543	36,829	737	745	8	8,858	0	0
Dr Challoner's Grammar School	4,201,121	4,447,369	4,454,357	246,248	253,236	927	928	1	0	0	0
Dr. Challoner's High School	3,879,240	4,231,544	4,238,201	352,304	358,961	857	884	27	0	0	0
Grange School	5,634,435	5,774,023	5,783,130	139,589	148,695	1,162	1,173	11	0	0	0
Great Marlow School	5,090,507	5,415,550	5,424,021	325,043	333,514	1,100	1,125	25	0	0	0
Highcrest Academy	4,045,187	4,292,798	4,299,548	247,611	254,361	768	797	29	0	0	0
Holmer Green Senior School	3,794,961	3,954,366	3,961,907	159,405	166,946	777	788	11	-22,478	-1,310	0
John Colet School	4,376,983	4,487,928	4,494,999	110,946	118,016	943	939	-4	0	0	0
John Hampden Grammar School	3,497,227	3,786,313	3,792,261	289,086	295,035	765	790	25	0	0	0
Khalsa Secondary Academy	1,951,090	2,182,609	2,185,988	231,519	234,898	370	401	31	0	0	0
Mandeville School	4,066,577	4,441,059	4,447,854</								

School Name	Final Budget 2018/19 (A)	Model 1a Budget 2019/20 (B)	Model 3a Budget 2019/20 (C)	Variance in Budget Model 1a (B - A) (D)	Variance in Budget Model 3a (C - A) (E)	Pupil No.s 2018/19 (F)	Pupil No.s Oct 2018 Census (G)	Change in Pupil Numbers (H)	MFG/Cap 2018/19 Final (I)	MFG/Cap 2019/20 Model 1a (J)	MFG/Cap 2019/20 Model 3a (K)
Wycombe High School	4,241,647	4,570,942	4,578,088	329,295	336,441	944	949	5	0	0	0
Aylesbury Vale Academy	6,070,141	6,530,864	6,541,090	460,722	470,948	1,275	1,355	80	0	0	0
Saint Michael's Catholic School	4,565,874	5,236,602	5,248,339	670,729	682,465	1,076	1,197	121	0	-8,981	-5,488
INFANT SCHOOLS	25,203,905	25,423,089	25,455,269	219,183	251,363	5,968	5,959	-9	104,396	71,182	63,885
JUNIOR SCHOOL	19,460,129	20,155,562	20,187,881	695,433	727,752	5,310	5,368	58	63,902	44,181	45,159
COMBINED SCHOOLS	95,660,329	97,482,148	97,635,400	1,821,818	1,975,070	25,495	25,436	-59	79,068	-23,945	-22,669
PRIMARY ACADEMIES	23,533,491	24,627,618	24,663,447	1,094,127	1,129,957	6,300	6,422	122	-73,482	-31,273	-34,267
PRIMARY TOTAL	163,857,854	167,688,416	167,941,997	3,830,562	4,084,143	43,073	43,185	112	173,883	60,145	52,108
UPPER SCHOOLS	26,890,699	28,468,898	28,516,842	1,578,199	1,626,143	5,534	5,784	250	8,858	-8,981	-5,488
ACADEMIES	116,805,602	123,113,946	123,312,198	6,308,344	6,506,596	24,682	25,099	417	-182,699	-51,111	-46,587
SECONDARY SCHOOLS	143,696,301	151,582,845	151,829,040	7,886,544	8,132,739	30,216	30,883	667	-173,841	-60,092	-52,075
ALL SCHOOLS	307,554,155	319,271,261	319,771,037	11,717,106	12,216,882	73,289	74,068	779	43	53	33

MFG Protection  
Gains Cap

792,071	441,315	415,817
-792,029	-441,262	-415,784

No. of Schools Protected  
No. of Schools Capped

30	27	26
57	50	46



High Needs Forecast 2019-20 to 2022-23

Type	Service Area
Special school and ARPs	Special schools funding
	Alternative Resource Provision in mainstream schools
	Additional places and Exceptional Support
	Recoupment to and from BCC for HN
	<b>subtotal</b>
Independent Schools	<b>Independent schools</b>
Post 16	Post-16 High Needs
	Schools post-16 £6k for EHC Plans
	<b>subtotal</b>
Mainstream schools and	Support above £6k for pupils with plans in mainstream schools
	Support for children without EHCPs
	High Needs Block Funding Early Years (early years inclusion fund)
	Early Years EHC Plans
	<b>subtotal</b>
PRUs and alternative provision	Pupil referral Unit funding
	Alternative Provision (Progress)
	<b>subtotal</b>
Other services	ASPIRE hospital tuition funding
	ASPIRE home tuition funding
	high needs contribution to BCC overheads
	Kite Ridge boarding
	Therapies (SALT and OT)
	Contribution to early Help services in BCC supporting education
	Specialist teaching service
	Education Psychology contribution
	Re-integration
	Portage
	Educational Equipment
	Educating Children in Public Care (ECPC)
	<b>Subtotal</b>
Funding	DSG Grant
	Additional High Needs funding
	DSG Central historical funding for high needs
	Historic Commitment funding
	DSG reserve planned
	Support from schools
	<b>Total funding</b>
	difference

2017/18 budget	2018/19 budget per SAP P8	2018/19 forecast	2018/19 forecast variance
£m	£m	£m	£m
29.526	32.277	32.277	0.000
4.690	4.037	4.037	0.000
	0.513	0.923	0.410
2.500	2.139	2.377	0.238
<b>36.716</b>	<b>38.966</b>	<b>39.614</b>	<b>0.648</b>
<b>15.000</b>	<b>14.262</b>	<b>14.942</b>	<b>0.680</b>
5.910	6.455	7.318	0.863
0.324	0.078	0.078	0.000
<b>6.234</b>	<b>6.533</b>	<b>7.396</b>	<b>0.863</b>
5.556	6.920	7.355	0.435
0.700	1.026	1.026	0.000
0.050	0.168	0.168	0.000
0.290	0.303	0.303	0.000
<b>6.596</b>	<b>8.417</b>	<b>8.852</b>	<b>0.435</b>
4.808	4.245	4.254	0.009
0.413	0.513	0.497	-0.016
<b>5.221</b>	<b>4.758</b>	<b>4.750</b>	<b>-0.008</b>
0.237	0.455	0.455	0.000
0.184			
1.968	1.968	1.968	0.000
1.086	0.000	0.000	0.000
1.631	1.657	1.657	0.000
0.935	0.871	0.871	0.000
2.057	2.057	2.057	0.000
0.680	0.680	0.680	0.000
0.444	0.393	0.414	0.021
0.200	0.200	0.200	0.000
0.240	0.268	0.268	0.000
0.700	0.711	0.715	0.004
<b>10.362</b>	<b>9.259</b>	<b>9.285</b>	<b>0.026</b>
<b>80.129</b>	<b>82.195</b>	<b>84.840</b>	<b>2.645</b>
-76.444	-79.774	-79.774	0.000
		-1.322	-1.322
-0.224			
-0.662	-1.771	-1.771	0.000
-2.679	-0.650	-0.650	0.000
<b>-80.009</b>	<b>-82.195</b>	<b>-83.517</b>	<b>-1.322</b>
0.120	-0.000	1.323	1.323

DRAFT BUDGET AT 2 JAN 2019 BEFORE RECOUPMENT

2019/20 budget	2020/21 budget	2021/22 budget	2022/23 budget	2019/20 change from 2018/19
£m	£m	£m	£m	£m
32.277	32.277	32.277	32.277	0.000
4.037	4.500	4.700	4.900	0.000
0.513	0.513	0.513	0.513	0.000
2.377	2.377	2.377	2.377	0.238
<b>39.204</b>	<b>39.667</b>	<b>39.867</b>	<b>40.067</b>	<b>0.238</b>
<b>15.289</b>	<b>13.114</b>	<b>11.490</b>	<b>9.862</b>	<b>1.027</b>
7.318	7.318	7.318	7.318	0.863
0.078	0.078	0.078	0.078	0.000
<b>7.396</b>	<b>7.396</b>	<b>7.396</b>	<b>7.396</b>	<b>0.863</b>
7.555	7.755	7.955	8.155	0.635
1.076	1.126	1.176	1.226	0.050
0.168	0.168	0.168	0.168	0.000
0.303	0.303	0.303	0.303	0.000
<b>9.102</b>	<b>9.352</b>	<b>9.602</b>	<b>9.852</b>	<b>0.685</b>
4.254	4.254	4.254	4.254	0.009
0.497	0.497	0.497	0.497	-0.016
<b>4.750</b>	<b>4.750</b>	<b>4.750</b>	<b>4.750</b>	<b>-0.008</b>
0.455	0.455	0.455	0.455	0.000
				0.000
1.968	1.968	1.968	1.968	0.000
0.000	0.000	0.000	0.000	0.000
1.657	1.657	1.657	1.657	0.000
0.871	0.871	0.871	0.871	0.000
2.057	2.057	2.057	2.057	0.000
0.680	0.680	0.680	0.680	0.000
0.414	0.414	0.414	0.414	0.021
0.200	0.200	0.200	0.200	0.000
0.250	0.250	0.250	0.250	-0.018
0.715	0.715	0.715	0.715	0.004
				0.000
<b>9.267</b>	<b>9.267</b>	<b>9.267</b>	<b>9.267</b>	<b>0.008</b>
<b>85.008</b>	<b>83.546</b>	<b>82.372</b>	<b>81.194</b>	<b>2.813</b>
-81.370	-81.370	-81.370	-81.370	-1.596
-1.322				
0.000	0.000	0.000	0.000	0.000
-1.708				
0.000	0.000	0.000	0.000	1.771
-0.500	0.000	0.000	0.000	0.150
<b>-84.900</b>	<b>-81.370</b>	<b>-81.370</b>	<b>-81.370</b>	<b>0.325</b>
0.108	2.176	1.002	-0.176	0.108





## ONGOING CENTRAL FUNCTIONS PROPOSED BUDGET 2019/20

Appendix 8

Activity	Budget 2018/19 £	Forecast outturn @ November 2018 £	Forecast outturn variance £	Budget 2019/20 £	Notes
Education Services Grant (ESG) retained duties	1,178,000	1,178,000	0	1,178,000	Contribution of £15 per pupil for former ESG
Copyright Licences	397,000	410,350	13,350	427,650	Negotiated by DfE on behalf for all LAs.
Admissions Team, Transfer Process and Parental Information	890,000	834,913	-55,087	834,900	Admissions (Admin. Staff and of process – incl. checking child's eligibility for mainstream transport Net of Income from: - grammar schools for transfer testing process. - Recharge non maintained and maintained schools for Medical/Social panel. - Income from schools using routed distance as their Admissions Rules
BASL & TSA	85,000	35,000	-50,000	35,000	
Management of Schools Forum	2,000	9,000	7,000	9,000	Includes cost of democratic services supporting schools forum
Safeguarding in Education	210,000	210,308	308	210,000	managed in Childrens Social Care
Legal (Admissions appeals)	119,000	119,000	0	119,000	Budget now reflects internal costs associated with admissions appeals
Central overheads	264,000	264,000	0	264,000	Contribution to Council overheads relating to activities supporting DSG
<b>Total ongoing central fundtions</b>	<b>3,145,000</b>	<b>3,060,571</b>	<b>-84,429</b>	<b>3,077,550</b>	
<b>Ongoing Central Functions funding from DfE</b>	<b>-2,813,157</b>	<b>-2,813,157</b>	<b>0</b>	<b>-2,771,363</b>	2018-19 is the first year of Central Services Block - <b>based on £38.46 per pupil for on-going commitments - this will reduce over time</b>
<b>Difference</b>	<b>331,843</b>	<b>247,414</b>	<b>-84,429</b>	<b>306,188</b>	Shortfall

## HISTORIC COMMITMENTS PROPOSED BUDGET 2019/20

Activity	Budget 2018/19 £	Forecast outturn @ October 2018 £	Forecast outturn variance £	Budget 2019/20 £	Notes
Contribution to combined budgets (LA and DSG)	2,311,000	2,311,000	0	2,005,000	Savings identified in redesign of Early Years Services following transfer in from the Buckinghamshire Learning Trust. Savings in historic commitment funding will be required by DfE from 2020-21, available to offset pressure in 2019-20
Capital contribution from revenue (CERA)	1,708,000	1,708,000	0	1,708,000	Schools Forum agreement December 2018 to utilise to offset pressures in High Needs Block 2019-20
Practical Learning Opportunities	224,000	224,000	0	224,000	
Raising participation Age	139,000	139,000	0	139,000	
Schools Premature Retirement costs	320,000	320,000	0	272,000	Pressure due to pension revaluations
<b>Total historic commitments</b>	<b>4,702,000</b>	<b>4,702,000</b>	<b>0</b>	<b>4,348,000</b>	
<b>Historic Commitments funding from DfE</b>	<b>-4,654,000</b>	<b>-4,654,000</b>	<b>0</b>	<b>-4,654,000</b>	
<b>Difference</b>	<b>48,000</b>	<b>48,000</b>	<b>0</b>	<b>-306,000</b>	
<b>Total Central Block costs</b>	<b>7,847,000</b>	<b>7,762,571</b>	<b>-84,429</b>	<b>7,425,550</b>	
<b>Total Central Block funding</b>	<b>-7,467,157</b>	<b>-7,467,157</b>	<b>0</b>	<b>-7,425,363</b>	
<b>Shortfall</b>	<b>379,843</b>	<b>295,414</b>	<b>-84,429</b>	<b>188</b>	



Dedicated Schools Grant - Reserves as at December 2018							
	Reserves	Use of reserves in 2018-19					Balance
		School deficit write offs - Mandeville - academy conversion or c/f into 2019/20	Shortfall of Central Services schools Block	premises due to lagged DfE funding	High Needs pressures	Early Years DfE claw back	
<b>Total for 2016-17 Reserves</b>	<b>-1,176,729</b>	900,000	276,729				0
<b>DSG Reserves 2017-18</b>							
School Business Rates (net refund)	-683,430			683,430			0
Growth Fund (tighter control on funding and projects)	-297,073		32,436	264,637			0
							0
<b>De-delegation from schools: (report underspends to Schools Forum)</b>							0
a) Contingency schools in financial difficulties	-195,834						-195,834
b) Contingency for deficit write-offs - schools converting to academies	-155,318						-155,318
c) Union facilities underspend	-8,625						-8,625
d) Supply Cover for small schools	-6,197						-6,197
<b>High Needs</b>							
Revenue contribution to Capital (budget earmarked for SEN) part of High Needs strategy planned spend in 2018-19 as agreed with Schools Forum	-1,708,000				1,708,000		0
							0
<b>Early Years</b>							0
Expected DfE clawback in 2018-19	-2,602,787					901,018	-1,701,769
							0
Underspend balance after move to ear - marked reserves	-133,423		70,678		62,745		0
<b>Total Reserves 2017-18</b>	<b>-5,790,687</b>						
<b>Total Use of reserves 2018-19</b>	<b>4,899,672</b>	<b>900,000</b>	<b>379,843</b>	<b>948,067</b>	<b>1,770,745</b>	<b>901,018</b>	
<b>Balance available</b>							<b>-2,067,744</b>
<b>Proposals for Earmarked Reserves</b>							
De- Delegation in 2018/19 or 2019/20							365,975
To be used for High Needs in 2018-19							1,165,000
Early Years in 2019/20							500,000
Free reserves							36,769
<b>Total</b>							<b>2,067,744</b>





## Buckinghamshire County Council Schools Forum

### Report to the Schools Forum

**Title:** Early Years Funding Formula 2019-20

**Committee date:** 15<sup>th</sup> January 2019

**Author:** Liz Williams, Head of Finance Children's Service

**Contact officer:** Jane Nicholls, Head of Service- Early Years,  
Janaki Try, Senior Accountant – Education. [jtry@buckscc.gov.uk](mailto:jtry@buckscc.gov.uk)

#### 1. Purpose of Agenda Item

1.1. This agenda item updates School Forum on the Early Years Block Allocation for 2019-20 and sets out the proposals for 2019-20 budgets and funding formula.

#### 2. Background

2.1. The Department of education (DfE) provides local authorities with six relevant funding streams which together form the Early Years block of the Dedicated Schools Grant (DSG). They are:

- the early years universal entitlement for three and four year olds (15 hours)
- the early years additional entitlement for three and four year old children of eligible working parents (additional 15 hours)
- the early years entitlement for disadvantaged two year olds (15 hours)
- supplementary funding for Maintained Nursery Schools (MNS)
- the Early Years Pupil Premium (EYPP)
- the Disability Access Fund (DAF), £615 per pupil per year

2.2. The DfE published in November 2018, its 'Early years entitlements: local authority funding of providers' Operational guide 2019 to 2020. The main change from last year is as follows:



- authorities must use a universal base rate for all types of provider, including Maintained Nursery Schools, in their local three and four year old formula (but will continue to be able to fund Maintained Nursery Schools through additional lump sums).

### 3. 2019-20 DfE Early Years Initial Allocations

3.1. The 2019-20 initial allocations are as follows:

Universal entitlement for 3 and 4 year olds (£millions)	Additional 15 hours entitlement 3 and 4 year olds (£millions)	Funding allocation for 2 year old entitlement (£millions)	Early Years Pupil Premium (£millions)	Disability Access Fund (£millions)	Maintained nursery school supplementary funding (£millions)	2019-20 Total early years block (£millions)
21.248	6.000	3.005	0.123	0.089	0.222	30.687

3.2. The 2019-20 Early Years National Funding Formula (EYNFF) allocation to Buckinghamshire County Council (BCC) remains the same as for last year, although the funding has been updated for pupil numbers:

- LA hourly rate for 3 and 4 year olds remains at £4.64
- LA hourly rate for 2 year old entitlement remains at £5.71

3.3. The block allocations are initial allocations, and are based on Schools, Early Years and Alternative Provision censuses data from January 2018. These allocations will be updated based on January 2019 and January 2020 census data.

3.4. The majority of the 2019-20 allocations remain the same as for the 2018-19 updated allocations (updated in November 2018) as they are both based on January 2018 census data. In 2019-20 we see a small decrease in allocations for Disability Access Fund and supplementary funding for Maintained Nursery Schools (MNS), as shown in the table below:

Early Years 2018-19		Updated allocation as at November 2018				
Universal entitlement for 3 and 4 year olds (£millions)	Additional 15 hours entitlement 3 and 4 year olds (£millions)	Funding allocation for 2 year old entitlement (£millions)	Early Years Pupil Premium (£millions)	Disability Access Fund (£millions)	Maintained nursery school supplementary funding (£millions)	2019-20 Total early years block (£millions)
21.248	6.000	3.005	0.123	0.097	0.225	30.697
Increase (+) / Decrease (-) to 2019-20 allocations						
0.000	0.000	0.000	0.000	-0.008	-0.003	-0.011

#### **4. 95% pass-through requirement for three and four year olds funding.**

- 4.1. Local authorities are required to pass at least 95% of their three and four year old funding from Government to early years providers. This pass-through requirement ensures that the vast majority of Government funding reaches providers so that they can deliver the free entitlements. Excluded from this calculation is the funding for: the entitlement for disadvantaged two year olds; payments to MNS from the MNS supplementary funding allocation; the Disability Access Fund (DAF) and the Early Years Pupil Premium (EYPP).
- 4.2. There is no pass-through requirement for 2 year olds, but BCC will continue to allocate some of the 2 year old funding to central spend to support this service provision, as agreed in 2017-18 and 2018-19.
- 4.3. Local authority compliance with the 95% pass-through requirement is measured with reference to local authorities' planned budgets. The DfE will monitor compliance via the annual s251 budget returns and may consider the future use of s251 outturn data to monitor compliance with the pass-through.

#### **5. Buckinghamshire's County Council Hourly Rates**

- 5.1. As the hourly allocations to BCC have not changed from last year, there is little scope to amend the hourly rates to providers. The additional 15 hours for 3 and 4 year olds, introduced in September 2017, is still bedding down and progress will be monitored.
- 5.2. A reserve of £500k has been earmarked to help manage any amendments the DfE will make to BCC's 2018-19 allocations based on January 2019 census data, expected after the end of this financial year in June 2019. Currently provider payments are made on the basis of pupil count at 3 points in the year and an adjustment will be expected each year. Spend will be monitored closely to comply with the 95% pass-through requirement.
- 5.3. The 5% central spend will also be monitored against the eligible criteria as set out in the operational guidance. Following a recent review of the Early Years support service managed by BCC, including the service previously supplied by BLT which has now returned to BCC, means a more integrated support service will be available.

5.4. The following tables sets out the 2019-20 hourly rates and 95% high pass through requirement:

<b>2019-20 Summary of Buckinghamshire County Council's Early Years Funding Formula</b>			
	<b>DfE Budget Allocation (£)</b>	<b>Hourly Formula</b>	<b>Notes</b>
Universal 3 & 4 year olds	£21,247,945		
Additional 15 Hours 3 & 4 year olds	£6,000,307		Working parents
<b>Total</b>	<b>£27,248,252</b>	<b>£4.64</b>	Amount allocated to LA
<b>Buckinghamshire's EY Funding Formula 3 and 4 year olds:</b>			
	<b>Budget (£)</b>	<b>Hourly rate</b>	<b>Notes</b>
Base hourly rate	£24,957,989	£4.25	
Deprivation (Average)	£352,850	£0.06	Allocated on family economic criteria
Optional supplements	0	£0.00	Local agreement
Contingency	£100,000	£0.02	Allocated on setting sustainability criteria
Inclusion Fund	£475,000	£0.08	Allocated on child's assessed needs
Total 95% High pass-through rate	£25,885,840	£4.41	95% of £4.64
Total Central spend 5%	£1,362,413	£0.23	5% of £4.64
<b>Total Budget</b>	<b>£27,248,252</b>	<b>£4.64</b>	100%
<b>2019-20 Summary of Buckinghamshire County Council's Early Years Funding Formula :</b>			
	<b>DfE Budget Allocation (£)</b>	<b>Hourly Formula</b>	<b>Notes</b>
2 year old funding:	£3,004,675	£5.71	Amount to LA
<b>Buckinghamshire's EY Funding Formula 2 year olds:</b>			
	<b>Budget (£)</b>	<b>Hourly rate</b>	<b>Notes</b>
Provider rate	£2,857,336	£5.43	95% of £5.71
5% central spend	£147,340	£0.28	5% of £5.71
<b>Total Budget</b>	<b>£3,004,675</b>	<b>£5.71</b>	100%

## 6. Recommendations

6.1. Schools Forum members are asked to note the information set out in this report and to agree the proposed rates as set out in 5.4 above.





## Buckinghamshire County Council Schools Forum

### Report to the Schools Forum

<b>Title:</b>	<b>Schools Forum Forward Plan March 2019 to January 2020</b>
<b>Meeting date:</b>	<b>15<sup>th</sup> January 2019</b>
<b>Author:</b>	Liz Williams, Head of Finance, Children's Service
<b>Contact officer:</b>	Liz Williams, Head of Finance <a href="mailto:eawilliams@buckscc.gov.uk">eawilliams@buckscc.gov.uk</a>

#### 1. Purpose of Agenda Item

- 1.1. The purpose of this report is to set out a forward plan for Schools Forum for the next 12 months, through to budget setting for 2020-21

#### 2. Main Considerations

- 2.1. A draft forward plan for Schools Forum for the period March 2019 to January 2020 is attached. The plan identifies the key papers that will be considered through the year in the lead up to the decisions on the 2020-21 budget which will be made in January 2020.
- 2.2. The plan takes in to account that the Department for Education (DfE) has confirmed that local authorities will continue to set a local formula in the financial year 2020-21. Operational guidance for the financial year will not be published until the summer of 2019 and so the plan currently includes the assumption that current flexibilities such as de-delegation will remain in place and therefore consultation with schools will be required during the autumn.
- 2.3. Other key pieces of work that will impact on the forward plan include the development of the SEND Improvement Plan and the SEND Sufficiency Strategy. Both of these will impact on spend within the High Needs Block and Schools Forum will play a key role in determining the financial strategy to support SEN improvement and the modelling of need going forwards. Whilst a SEND update report is included as a standing item for each Schools Forum meeting the forward plan may need to



be amended to reflect specific pieces of work where input from Schools Forum is required.

2.4. It is also proposed that an induction seminar is held for new members of Schools Forum. This should be on an annual basis and in the first instance it is proposed that this should take place in March 2019.

### **3. Recommendations**

**3.1. That Schools Forum approves the draft forward plan, subject to amendment as key strategies in relation to the High Needs Block are developed**

## Schools Forum – Forward Plan 2019-20

### Key meetings and decisions

Meeting Date	Agenda Item	Purpose of Report
March 2019	<ol style="list-style-type: none"> <li>1. Schools Forum Funding Group Update (standing item)</li> <li>2. SEN Quarterly Update (standing item)</li> <li>3. Funding mechanism for Special Schools 2019-20</li> </ol> <p>Induction Seminar for new Schools Forum Members</p>	To update on Strand 1 of the Inclusion Hub and agree the funding mechanism for Special Schools in 2020-21
June 2019	<ol style="list-style-type: none"> <li>1. Schools Forum Funding Group Update (standing item)</li> <li>2. Outturn 2018-19 and DSG Balance</li> <li>3. Schools Revenue Balances 2018-19</li> <li>4. Update from Contingency Group</li> <li>5. SEN Quarterly Update (standing item)</li> </ol>	To provide detail on the year end outturn for DSG and the final balance of the DSG reserve
October 2019	<ol style="list-style-type: none"> <li>1. Schools Forum Membership/Constitution</li> <li>2. Schools Forum Funding Group update (standing item)</li> <li>3. Review of demand and costs within the High Needs Block</li> <li>4. Update on National Funding Formula and DSG Guidance 2020-21</li> <li>5. De-delegation 2020-21 – Consultation with schools</li> <li>6. SEN Quarterly Update (standing item)</li> </ol>	<p>To review membership and constitution</p> <p>To review projected spend in 2019-20 and future years and identify savings proposals to reduce spend where appropriate</p> <p>To update on any changes to DSG Operational Guidance on the NFF, and agree any consultation that may be required with schools</p> <p>To agree consultation process on De-delegation of budgets (in line with operational guidance)</p>

	7. Schools Pay Review (Part 2 item)	To consult Schools Forum on proposals for the pay review for support staff in schools prior to consideration by SABPAC
December 2019	<ol style="list-style-type: none"> <li>1. Schools Forum Funding Group Update (standing item)</li> <li>2. Schools Budgets 2020-21 <ol style="list-style-type: none"> <li>a. Schools Block</li> <li>b. Central Schools Services Block</li> <li>c. High Needs Block</li> </ol> </li> <li>3. De-delegation 2020-21</li> <li>4. SEN Quarterly Update</li> </ol>	<p>Set of papers to outline schools budget proposals, including outcome from any consultation with schools and impact of changes</p> <p>Outcome of consultation and recommendation for 2020-21</p>
January 2020	<ol style="list-style-type: none"> <li>1. Schools Budget Proposals 2020-21</li> <li>2. Early Years Budget Proposals 2020-21</li> </ol>	To agree the final DSG budgets for 2020-21



## Buckinghamshire County Council Schools Forum

### Report to the Schools Forum

**Title:** Contingency Panel - Terms of Reference 2018-19  
**Committee date:** 15<sup>th</sup> January 2019  
**Author:** Liz Williams, Head of Finance Children's Service  
**Contact officer:** Janaki Try, Senior Accountant - Education [jtry@buckscc.gov.uk](mailto:jtry@buckscc.gov.uk)

#### 1. Purpose of Agenda Item

1.1. This agenda item proposes changes to the Contingency Panel's Terms of Reference from 2018-19, for approval by Schools Forum.

#### 2. Background

2.1. Attached to this paper is the current Term of Reference marked up for the proposed changes.

2.2. The changes are as follows:

- Panel Membership – it is proposed to remove the School Improvement Manager and Schools Financial Management Adviser membership and participation in the decision making process on the basis that each application from a school should stand on its own merits as presented. It is recognised, that in the past, some applications were not as robust as others and because of this, Schools Forum at its meeting on 11th December 2018, agreed that a model template be made available to schools to aid them when drafting their applications.
- Panel Membership – increase Schools Forum members from the current 2 to 3 to provide sufficient views and expertise as required in the reviewing process. We have also built in sufficient time between the deadline for



applications and the Contingency meeting, to review the paper work and requested additional information from schools if required.

- Clarification of dates when the Panel will meet.
- Clarification that an application for SEN funding will fall outside the scope of the Contingency Fund and will not be considered.
- Deletion of old wording, no longer applicable, referring to 'Applications for funding for other reasons'.

### **3. Recommendations**

- 3.1. That Schools Forum agrees the proposed changes to the Terms of Reference as set out in the paper and in the attached document.**

## SCHOOL SPECIFIC CONTINGENCY FUND TERMS OF REFERENCE

Approved by Schools Forum: 21<sup>st</sup> March 2017  
Effective 1<sup>st</sup> April 2017

### Background

The Schools Budget consists of the delegated budgets allocated to individual schools and a budget for other provision for pupils which local authorities fund centrally. The allocation to each school is made according to formulae, either set nationally or agreed on a local basis.

In Buckinghamshire, a contingency fund has been established, in accordance with current regulations<sup>1</sup>, to assist maintained schools where, for a range of potential reasons they are experiencing financial difficulty to a degree likely to impact adversely on the education of pupils. This fund is known as the Schools Specific Contingency Fund (SSCF). The SSCF is a de-delegated service. Funding for de-delegated services must be allocated through the formula but can be passed back, or 'de-delegated', for maintained mainstream primary and secondary schools with Schools Forum approval. De-delegation is not an option for Special schools, Nursery schools and PRUs. Primary and Secondary maintained school members of the Schools Forum can vote to approve a local authority proposal to pool funding from maintained school budgets.

Any unspent balance at the year-end should be reported to Schools Forum. Funding may be carried forward to the following year and can be used specifically for de-delegated service if the authority wishes. If a local authority carries forward an overspend, then the Schools Forum must specifically agree for it to be funded from the following year's budget.

The SSCF is central expenditure deducted for the purpose of ensuring that monies are available to enable increases in a school's budget share after it has been allocated where it subsequently becomes apparent that a governing body have incurred expenditure which it would be unreasonable to expect them to meet from the school's budget share which may include expenditure in relation to -

- (i) schools in financial difficulty,
- (ii) the writing-off of deficits of schools which are discontinued, excluding any additional costs and overheads,
- (iii) new, amalgamating or closing schools, or
- (iv) other expenditure where such circumstances were unforeseen when initially determining the school's budget share

Regulations<sup>1</sup> give the Schools Forum members for Primary maintained schools and Secondary maintained schools the power to agree the level of the Schools Specific Contingency.

### The Schools Specific Contingency Group (SSCG)

The Schools Specific Contingency Group has delegated authority from the ~~Managing Executive~~ Director of Children's ~~Services, Social Care and Learning~~ and the Schools Forum to make allocations of funding to schools from the Schools Specific Contingency Fund.

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# SCHOOL SPECIFIC CONTINGENCY FUND TERMS OF REFERENCE

Approved by Schools Forum: 21<sup>st</sup> March 2017  
Effective 1<sup>st</sup> April 2017

## Membership of the group shall include:

- ~~Head of Finance Childrens Services Finance Director~~ or representative
- ~~School Improvement Manager relevant to the schools making applications,~~
- Head of SEN or representative
- ~~Schools Financial Management Adviser~~
- and
- At least two three Members of the Schools Forum ~~(preferably one Headteacher and one governor)~~

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The group has the authority to determine appropriate criteria for the allocation of contingency funding to schools; such criteria may need to change from time to time to reflect available funding and the number and nature of applications from schools.

The SSCG will meet once a year, in late February/March, when all cases submitted by schools will be considered. Meetings will be chaired by a Schools Forum member.

In order to avoid any conflict of interest that might exist for a member of the Group in the consideration of a specific application with which he/she may have a connection as a Governor, IEB member, Headteacher or Business Manager, then such a conflict will be eliminated by such a member withdrawing from the discussions and decision making surrounding the case.

## Principles and criteria

Schools are expected to take all reasonable issues into account when setting their financial plans and to ensure that they have capacity within their plans to deal with unforeseen eventualities. The Schools Specific Contingency Fund is necessarily very limited and is therefore allocated only in exceptional circumstances.

In considering applications for support except those relating to errors in budget shares, in all cases the school is required to demonstrate that "financial difficulty"\* would result. The SSCG will require evidence of the size and nature of the expenditure together with an explanation of steps taken to mitigate the impact on the school's budget. The group will take account of such steps and in cases where the expenditure could have been avoided or substantially reduced (e.g. through the purchase of appropriate insurance) applications will be discounted accordingly.

\* Financial difficulties shall be recognised when either

- a) The latest forecast of the year end results show a deficit or
- b) As a result of the additional costs (being the subject of the Contingency application), the in-year deficit of the school exceeds 2% of the school's Budget share

Applications will be considered for the issues arising in the academic years covered by the current financial year. However, funding is only available on a financial year basis and therefore schools should ensure that applications are made within the correct financial year. **Consideration of applications will be limited by the level of the budget set aside for the SSCF.**



## SCHOOL SPECIFIC CONTINGENCY FUND TERMS OF REFERENCE

Approved by Schools Forum: 21<sup>st</sup> March 2017  
Effective 1<sup>st</sup> April 2017

Where allocations are agreed, the following criteria will generally be applied;

- (i) For errors in school budget shares arising from incorrect data or incorrect application of the funding formula – the full amount of the error for the current financial year.
- (ii) Support for significant unforeseen costs – no more than 50% of the cost accepted by the SSCG

The following are examples of applications falling under point (ii).above – unforeseen costs – which the SSCG may consider:-

- a) Long term absence of teachers through sickness/maternity leave etc. where it has proved necessary to engage agency staff (N.B. the SSCG will require valid reasons if no insurance has been arranged)
- b) Net redundancy costs<sup>2</sup> for staff declared redundant in the first 9 months of the financial year. Redundancies arising in the last 3 months of the financial year will only be considered in exceptional circumstances.
- c) Child Protection issues resulting in staff suspensions and/or legal costs.

- (iii) Support for additional pupil numbers

In cases where schools experience or need to plan for, a known (not forecasted) significant rise in pupil numbers since the date of the previous funding census (October) until the start of the financial year when those pupils begin to be funded through the funding model, they may apply for additional funding to cover costs incurred in providing education to those pupils. Each case will be considered on an individual spend or need to spend basis.

Schools need to demonstrate:

- a) That necessary additional staffing costs have been incurred or need to be incurred,
- b) That financial difficulty will arise without additional funding i.e. that insufficient free reserve and balances are available to cover those costs. "Free reserves refer to such reserves held by a school which are not specifically held for some future defined expenditure."
- c) Marginal non-staffing costs will be expected to be met by the schools themselves, but significant non-staffing costs will be considered provided that there is clear evidence to prove the cost would not have been incurred if the pupil numbers had not risen.

Contingency panel will grant the actual amount that the school can justify it has incurred due to the increase in pupils up to a maximum of 7/12 AWPU

## SCHOOL SPECIFIC CONTINGENCY FUND TERMS OF REFERENCE

Approved by Schools Forum: 21<sup>st</sup> March 2017  
Effective 1<sup>st</sup> April 2017

### iv) Traveller Children

For Traveller children who do not receive pupil premium an amount equal to Pupil Premium shall be paid for the period at which the child is registered at that school. Claims should be made in arrears.

Applications which fall outside the scope of the Contingency Fund which will not be accepted and for clarity include those:-

- (i) for funding appertaining to prior financial years
- (ii) for capital expenditure
- (iii) from academies

(iv) for circumstances which fall under the criteria of the growth fund, i.e. pupil growth beyond PAN to meet basic need

(iv)(v) for SEN funding

### Application Process

Schools that believe their budget share is incorrect should contact the Schools Funding & Support Team to verify the calculations. Any errors established will be corrected as a matter of course and will be reported to the SSCG.

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~~Applications for funding for other reasons should be made on the standard form available on the SchoolsWeb.~~

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~~[https://schoolsweb.bucksec.gov.uk/schools/leadership\\_and\\_management/finance/guidance.asp](https://schoolsweb.bucksec.gov.uk/schools/leadership_and_management/finance/guidance.asp)~~

Additional information or evidence may be included in covering letters etc. to support the school's application.

The application must be supported by an up-to-date forecast of the school's projected year end income & expenditure and resulting surplus/deficit (such forecasts to be provided by utilising the standard financial reporting process), Updated for 4 weeks before the panel meeting. The date of the meeting will be announced on the SchoolsWeb.

### Notification of Decisions

The BCC Finance team will notify Schools of the decision on their contingency applications within 15 working days of the SSCG meeting.

### Appeals

Schools wishing to appeal against the decision made on their application should put the details of their appeal in writing enclosing all additional and supporting information within 5 working days of the decision and submit using the Schools Contingency Fund Request Form on the Service Desk Portal. Any appeals will be heard and considered by the SSCG at a special meeting.

## **SCHOOL SPECIFIC CONTINGENCY FUND TERMS OF REFERENCE**

Approved by Schools Forum: 21<sup>st</sup> March 2017  
Effective 1<sup>st</sup> April 2017

(Amended by Schools Forum 26<sup>th</sup> September 2017)

Note <sup>1</sup>: THE SCHOOL AND EARLY YEARS FINANCE (ENGLAND) REGULATIONS 2017

Note <sup>2</sup>: Net redundancy costs to be calculated as the costs of the redundancy less the amount 'saved' in salaries, including on-costs, for the balance of the financial year. (Schools should be aware however that the SSCF would only cover up to 50% of the net redundancy costs)



By virtue of paragraph(s) 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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